

**MINUTES**  
**Of the Parish Council Meeting which took place at Barnacre Memorial Hall on**  
**Wednesday 9<sup>th</sup> September 2026 at 7.30pm**

35.26 Present: Councillors Fennell (chair), Reilly (Vice), Howell, Ibison, Harkins & Stansfield.  
Clerk – Mrs H Adair

36.26 Apologies – Cllr James Tomlinson – Prior commitment

37.26 Minutes from the meeting held on Wednesday 08<sup>th</sup> July 2026 were discussed. **Resolved** - Cllr Fennell (Chair) would sign the minutes as a true record.

37.26 Declarations of interest – Cllr Reilly – Easy websites.

38.26 To adjourn the meeting for a period of public discussion.

Meeting closed at 19.32

Cllr Ibison updated the council on the drainage problems at the Holme in Calder Vale. He advised that United Utilities and Public health had been involved and that the issue was now resolved.

Councillor Ibison also advised on the LGR review and that the Parish Council elections would go ahead in May 2027 as planned. The review would delay the plans and further advise would follow as to planned timescales.

Councillors discussed the Kings Award for Voluntary Services nominations and the Parish Council making a nomination for local Voluntary services. Clerk to add to the agenda for November.

Meeting re opened 19.41

39.26 Meeting time – Councillors discussed changing the meeting time to 7pm - **Resolved** - the meeting would continue to be held at 7.30pm.

40.26 GTC Parish Maintenance support – **Resolved** – The Parish Council do not require regular maintenance but will contact the Lengthsman for a one-off project as required. Clerk to advise Edwina Parry.

41.26 Election update – The Parish Councillors welcome Cllr Ian Stansfield. The election was uncontested and Cllr Stansfield has been elected to join Barnacre-with-Bonds Parish Council. Cllr Stansfield was provided with and an Acceptance of Office and Notification of Disclosable Pecuniary and Other Interests Form to complete and return to the Clerk. Cllr Stansfield was advised of the location of the Councillors Code of Conduct and Financial regulations on the Parish Website, and the clerk will advise regarding attending a LALC new Councillor training session. **Resolved** -The clerk will inform Democratic services and ensure all documents are passed to them as required and book any relevant training.

42.26 Co-option – The Parish Council have not received any nominations for the Co-option seat. **Resolved** – The Council will continue to advertise the available Council seat on the website and noticeboards. Elections planned for next May 2027 to go ahead.

43.26 The Parish Council discussed the painting of the railings at the entrance to Calder Vale and the posts at the War Memorial. Quote received - £600.00, Council to provide paint all other

materials supplied. **Resolved** – Clerk to advise Phil Huntington to go ahead with the work Cllr Fennell to authorise paint costing and payments when received.

44.26 Personnel Committee appointment – **Resolved** – Cllr Howell, Cllr Reilly and Cllr Harkins will form the Personnel Committee moving forward. Clerk PayScale increase in line with recent increase of 3.3% to be implemented and backdated to 01 April 2026, Cllr Fennell signed pay form for payroll. Cllrs to find information regarding relevant pension scheme for clerk.

45.26 Cornmill SPID request. Clerk updated the Council on potential costing for SPID and advised that current insurance is sufficient to cover for damage and Personal Liability cover. Clerk would need to add the SPID to Parish asset list with Insurance Company. Maintenance programme to be devised and completed by the council – **Resolved** – Cllr Fennell and Cllr Reilly will speak with the Cornmill Home to discuss fundraising activities and a donation from the Parish Council – Clerk to contact Cllr Tomlinson regarding placement of the SPID and whether this has been discussed with LCC or if the clerk needs to contact them directly.

46.26 Calder Vale Feasibility Invoice – Councillors discussed the report and next steps – **Resolved** – The clerk will pay the invoice £5100.00 inc VAT and Cllr Ibison will contact Prospus to discuss phase one and two and when these are proposed to be completed.

#### 47.26 Finances

**Resolved** - Cllr Norman Howell signed and noted - The bank statement (£36,667.35 04.09.2026) and sign the bank reconciliation and statements. Payments agreed:

18.07.2026 OUT Autela Payroll £72.00  
23.07.2026 OUT HMRC (NI) £55.74  
27.07.2026 OUT H Adair (Clerk's July Salary) £566.90  
28.07.2026 OUT H Adair (Printer Ink Amazon) £39.99  
31.07.2026 OUT Lloyds Bank Service fee £4.75  
03.08.2026 OUT Easywebsites £36.96  
25.08.2026 OUT H Adair (Clerk's Aug salary) £566.90  
28.8.2026 OUT Lloyds Bank SF £4.25  
01.09.2026 OUT Plexio (EE Contract) £14.40  
02 .09.2026 OUT Easywebsites £36.96

Payment authorised £32.96 Printer Ink OUT Mrs H Adair.

#### 48.26 Planning Applications

**Application Number:** 26/00546/FUL **Proposal:** Single storey rear extension and relocation of first floor window following removal of existing conservatory, together with erection of replacement detached domestic garage @ 12 Garstang Road, Bowgreave. **It was resolved that following review, there are no comments to be made.**

**Application Number:** 26/00630/FUL **Proposal:** Conversion of integral garage to habitable room and alterations to front external porch @ 4 Clematis Drive Barnacre. **It was resolved that following review, there are no comments to be made.**

49.26 **It was resolved to note the next meeting date of 11<sup>th</sup> November 2026 as previously agreed.**

**Meeting closed 20.34**

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